



Decision No MB/2015/8 of the Management Board of the European Union Agency for Network and Information Security

Statement of Estimates 2016 (Budget 2016)

European Union Agency for Network and Information Security

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1. GENERAL INTRODUCTION

Explanatory statement

Legal Basis:

1. Regulation (EU) No 526/2013 of the European Parliament and of the Council of 21 May 2013, concerning the European Union Agency for Network and Information Security (ENISA) and repealing Regulation (EC) 460/2004.
2. Financial Regulation of ENISA, adopted by the Management Board on 07 February 2014.

2. JUSTIFICATION OF MAIN HEADINGS

2.1 Revenue in 2016

The 2016 total revenue amounts to **€ 11 060 564,00** and consists of a subsidy from the General Budget of the European Commission, EFTA countries' contributions, a subsidy from the Greek Government for the rent of the offices of ENISA in Greece (set to a maximum of € 640 000), and the interest on cash deposits.

2.2 Expenditure in 2016

The total forecasted expenditure is in balance with the total forecasted revenue.

Title 1 - Staff

The estimate of Title 1 costs is based on the Establishment Plan for 2016, which contains 48 Temporary Agent posts.

Total expenditure under Title 1 amounts to **€ 6 334 000,00**

Title 2 - Buildings, equipment and miscellaneous operating expenditure

Total expenditure under Title 2 amounts to **€ 1 600 000,00** (including € 640 000 for the rent of two offices in Greece, subsidised by the Greek Government).

Title 3 - Operational expenditure

Operational expenditure is mainly related to the implementation of the Work Programme 2016 and amounts to **€ 3 126 564,00**

3. STATEMENT OF REVENUE 2016

Title	Heading	Appropriations 2014 €	Adjusted Appropriations 2015 €	Draft Appropriations 2016 €	Remarks
1	EUROPEAN COMMUNITIES SUBSIDY	8.820.666,00	9.155.661,00	10.120.000,00	Total subsidy of the European Communities
2	THIRD COUNTRIES CONTRIBUTION	264.792,00	270.288,00	300.564,00	Contributions from Third Countries.
3	OTHER CONTRIBUTIONS	616.378,68	640.000,00	640.000,00	Subsidy from the Government of Greece
4	ADMINISTRATIVE OPERATIONS	6.459,98	30.000,00	0,00	Other expected income.
GRAND TOTAL		9.708.296,66	10.095.949,00	11.060.564,00	
Article Item	Heading	Appropriations 2014 €	Adjusted Appropriations 2015 €	Draft Appropriations 2016 €	Remarks
1	EUROPEAN COMMUNITIES SUBSIDY				
10	EUROPEAN COMMUNITIES SUBSIDY				
100	<i>European Communities subsidy</i>	8.820.666,00	9.155.661,00	10.120.000,00	Regulation (EU) N° 526/2013 establishing an European Union Agency for Network and Information Security.
	CHAPTER 10	8.820.666,00	9.155.661,00	10.120.000,00	
	TITLE 1	8.820.666,00	9.155.661,00	10.120.000,00	
2	THIRD COUNTRIES CONTRIBUTION				
20	THIRD COUNTRIES CONTRIBUTION				
200	<i>Third Countries contribution</i>	264.792,00	270.288,00	300.564,00	Contributions from Associated Countries.
	CHAPTER 2 0	264.792,00	270.288,00	300.564,00	
	TITLE 2	264.792,00	270.288,00	300.564,00	
3	OTHER CONTRIBUTIONS				
30	OTHER CONTRIBUTIONS				
300	<i>Subsidy from the Ministry of Transports of Greece</i>	616.378,68	640.000,00	640.000,00	Subsidy from the Government of Greece.
	CHAPTER 30	616.378,68	640.000,00	640.000,00	
	TITLE 3	616.378,68	640.000,00	640.000,00	
4	ADMINISTRATIVE OPERATIONS				
40	ADMINISTRATIVE OPERATIONS				
400	<i>Administrative Operations</i>	6.459,98	30.000,00		p.m. Revenue from administrative operations.
	CHAPTER 40	6.459,98	30.000,00	0,00	
	TITLE 4	6.459,98	30.000,00	0,00	
	GRAND TOTAL	9.708.296,66	10.095.949,00	11.060.564,00	

4. STATEMENT OF EXPENDITURE 2016

Title	Heading	Appropriations 2014 €	Adjusted Appropriations 2015 €	Draft Appropriations 2016 €	
1	STAFF	5.561.076,46	6.039.794,90	6.334.000,00	Total funding for covering personnel costs.
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE	1.861.803,28	1.497.600,00	1.600.000,00	Total funding for covering general administrative costs.
3	OPERATIONAL EXPENDITURE	2.285.416,92	2.558.554,10	3.126.564,00	Total funding for operational expenditures.
GRAND TOTAL		9.708.296,66	10.095.949,00	11.060.564,00	
1	STAFF				
11	STAFF IN ACTIVE EMPLOYMENT				
110	<i>Staff holding a post provided for in the establishment plan</i>				
1100	Basic salaries	2.469.039,28	2.907.794,90	3.869.000,00	Staff Regulations applicable to officials of the European Communities, and in particular Articles 62 and 66 thereof. This appropriation is intended to cover salaries, allowances, and employee contributions on salaries of permanent officials and Temporary Agents (TA), as of 2016
1101	Family allowances	483.966,05	535.000,00		Staff Regulations applicable to officials of the European Communities, and in particular Articles 62, 67 and 68 thereof and p.m. Section I of Annex VII thereto. This appropriation is intended to cover the household, dependent child and education allowances which will be reported in items 1100 (for TA) and 1110 (for CA) since year 2016.
1102	Expatriation and foreign-residence allowances	433.236,02	513.000,00		Staff Regulations applicable to officials of the European Communities, and in particular Articles 62 and 69 thereof and p.m. Article 4 of Annex VII thereto. This appropriation is intended to cover the expatriation and foreign-residence allowances which will be reported in items 1100 (for TA) and 1110 (for CA) since year 2016.
	Article 1 1 0	3.386.241,35	3.955.794,90	3.869.000,00	
111	<i>Other staff</i>				
1110	Contract Agents	360.713,14	697.000,00	1.252.000,00	Conditions of employment of other servants of the European Communities, and in particular Article 3 and Title III thereof. This appropriation is intended to cover salaries, allowances, and employee contributions on salaries of Contract Agents (CA), as of 2016
1113	Seconded National Experts (SNEs)	107.606,53	146.000,00	146.000,00	To cover basic salaries and all benefits of SNEs.
	Article 111	468.319,67	843.000,00	1.398.000,00	
112	<i>Employer's Social Security Contributions</i>				
1120	Insurance Against Sickness	122.928,04	131.000,00		Staff Regulations applicable to officials of the European Communities, and in particular Article 72 thereof. Rules on sickness p.m. insurance for officials of the European Communities, and in particular Article 23 thereof. This appropriation is intended to cover sickness insurance costs which will be reported in items 1100 (for TA) and 1110 (for CA) since year 2016.
1121	Insurance Against Occupational Disease and Accidents	18.221,02	20.000,00		Staff Regulations applicable to officials of the European Communities, and in particular Article 73 thereof. This p.m. appropriation is intended to cover the employer's contribution to insurance against accidents and occupational diseases which will be reported in items 1100 (for TA) and 1110 (for CA) since year 2016.
1122	Insurance Against Unemployment	45.037,48	48.000,00		Council Regulation (ECSC, EEC, Euratom) No 2799/85 of 27 September 1985 amending the Staff Regulations of officials and the conditions of employment of other servants of the European Communities (OJ L 265, 8.10.1985, p. 1). This p.m. appropriation is intended to cover the costs of insurance against unemployment which will be reported in items 1100 (for TA) and 1110 (for CA) since year 2016.
	Article 1 1 2	186.186,54	199.000,00	0,00	
113	<i>Miscellaneous Allowances and Grants</i>				
1130	Childbirth and Death Allowances and Grants	594,93	1.000,00		Staff Regulations applicable to officials of the European Communities, and in particular Articles 70, 74 and 75 thereof. This p.m. item is intended to cover the childbirth grant and, in the event of the death of an official, payment of the deceased's full remuneration which will be reported in items 1100 (for TA) and 1110 (for CA) since year 2016.

Title	Heading	Appropriations 2014 €	Adjusted Appropriations 2015 €	Draft Appropriations 2016 €	
1131	Annual Travel Expenses from the Place of Work to Origin	111.601,36	177.000,00		Staff Regulations applicable to officials of the European Communities, and in particular Article 8 of Annex VII thereto. This p.m. appropriation is intended to cover the flat-rate travel expenses for officials or temporary staff, their spouses and dependants which will be reported in items 1100 (for TA) and 1110 (for CA) since year 2016.
	Article 1 1 3	112.196,29	178.000,00	0,00	
119	Salary Weightings				
1190	Salary Weightings	p.m.	p.m.		Staff Regulations applicable to officials of the European Communities, and in particular Articles 64 and 65 thereof. This p.m. appropriation is intended to cover the impact of salary weightings applicable to the remuneration of officials and temporary staff.
	Article 1 1 9	p.m.	p.m.	p.m.	
	CHAPTER 11	4.152.943,85	5.175.794,90	5.267.000,00	
12	RECRUITMENT EXPENDITURE				
120	Travel Expenses in interviewing candidates				
1200	Travel Expenses in interviewing candidates	40.965,84	30.000,00	40.000,00	This appropriation is to cover travel expenditures incurred for interviewing candidates.
	Article 1 2 0	40.965,84	30.000,00	40.000,00	
121	Expenditure on entering/leaving and transfer				
1210	Expenses on Taking Up Duty and on End of Contract	4.757,80	18.000,00	12.000,00	Staff Regulations applicable to officials of the European Communities, and in particular Articles 20 and 71 thereof and Article 7 of Annex VII thereto. This appropriation is intended to cover the travel expenses of staff (including members of their families).
1211	Installation, Resettlement and Transfer Allowance	99.479,22	75.000,00	60.000,00	Staff Regulations applicable to officials of the European Communities, and in particular Articles 5 and 6 of Annex VII thereto. This appropriation is intended to cover the installation allowances for staff obliged to change residence after taking up their duty.
1212	Removal Expenses	13.755,00	75.000,00	45.000,00	Staff Regulations applicable to officials of the European Communities, and in particular Articles 20 and 71 thereof and Article 9 of Annex VII thereto. This appropriation is intended to cover the removal costs of staff obliged to change residence after taking up duty.
1213	Daily Subsistence Allowance	39.177,62	60.000,00	38.000,00	Staff Regulations applicable to officials of the European Communities, and in particular Articles 20 and 71 thereof and Article 10 of Annex VII thereto, as well as Articles 25 and 67 of the Conditions of Employment of other Servants. This appropriation is to cover the costs of daily subsistence allowances.
	Article 1 2 1	157.169,64	228.000,00	155.000,00	
	CHAPTER 1 2	198.135,48	258.000,00	195.000,00	
13	SOCIO-MEDICAL SERVICES AND TRAINING				
131	Medical Service				
1310	Medical Service	46.424,61	25.000,00	33.000,00	This appropriation is intended to cover the costs of annual medical inspections and of reviewing the health and safety at work conditions.
	Aticle 1 3 1	46.424,61	25.000,00	33.000,00	
132	Training				
1320	Language Courses and Other Training	147.569,49	120.000,00	185.000,00	This appropriation is intended to cover the costs of language and other training needs.
	Article 1 3 2	147.569,49	120.000,00	185.000,00	
	CHAPTER 1 3	193.994,10	145.000,00	218.000,00	
14	TEMPORARY ASSISTANCE				
140	European Commission Management Costs				
1400	EC Management Costs	33.600,00	45.000,00	60.000,00	This appropriation is intended to cover the costs of the EC management costs.
	Article 1 4 0	33.600,00	45.000,00	60.000,00	
141	Social welfare				
1410	Special Assistance Grants	0,00	15.000,00	0,00	This appropriation is intended to cover special assistance grants.
1411	Other welfare expenditure	9.589,11	10.000,00	10.000,00	This appropriation is intended to cover other welfare expenditure.

Title	Heading	Appropriations	Adjusted	Draft Appropriations	
		2014 €	Appropriations 2015 €	2016 €	
1412	Schooling & Education expenditure	158.551,24	201.000,00	220.000,00	This appropriation is intended to cover the subsidy for the functioning of the School of European Education of Heraklion, and other expenditure relevant to schooling & education of children of the Agency staff.
	Article 1 4 1	168.140,35	226.000,00	230.000,00	
142	Temporary Assistance				
1420	Interim Service	378.068,40	80.000,00	294.000,00	This appropriation is intended to cover the costs of temporary assistance.
1421	Consultants	436.194,28	90.000,00	50.000,00	This appropriation is intended to cover expenditure of contracting consultants.
1422	Internal Control and Audit	p.m.	20.000,00	20.000,00	This appropriation is intended to cover expenditure related to the development and functioning of Internal Audit Capability (IAC) and Internal Control Coordination functions.
	Article 1 4 2	814.262,68	190.000,00	364.000,00	
	CHAPTER 1 4	1.016.003,03	461.000,00	654.000,00	
	Total Title 1	5.561.076,46	6.039.794,90	6.334.000,00	

Title	Heading	Appropriations 2014 €	Adjusted Appropriations 2015 €	Draft Appropriations 2016 €	
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS				
	OPERATING EXPENDITURE				
20	BUILDINGS AND ASSOCIATED COSTS				
200	Buildings and associated costs				
2000	Rent of buildings	616.378,68	640.000,00	640.000,00	This appropriation is intended to cover the payment of rents for buildings or parts of buildings occupied by the Agency and the hiring of parking spaces.
2002	Building Insurance	2.792,07	7.000,00	8.000,00	This appropriatio id intended to cover the insurance costs of the premises of the Agency.
2003	Water, gas, electricity and heating	49.900,00	64.800,00	70.000,00	This appropriation is intended to cover the costs of utilities for the premises of the Agency.
2004	Cleaning and maintenance	31.093,00	40.000,00	45.000,00	This appropriation is intended to cover the costs of cleaning and upkeeping of the premises used by the Agency.
2005	Fixtures and Fittings	12.260,52	20.000,00	20.000,00	This appropriation is intended to cover the fitting-out of the premises and repairs in the building.
2006	Security equipment	33.044,61	29.000,00	35.000,00	This appropriation is intended to cover purchases and maintenance cost of equipment related to security and safety of the building and the staff.
2007	Security Services	116.291,18	102.000,00	148.000,00	This appropriation is intended to cover expenditure on buildings connected with security and safety, in particular contracts governing building surveillance.
2008	Other expenditure on buildings	72.804,98	70.000,00	75.000,00	The appropriation is intended to cover expenditure on buildings not specially provided for in the articles in Chapter 20, for example market survey costs for rent of buildings, and costs of departmental removals and other handling costs. The departmental removals and other handling costs were reported in item 2250 until year 2009.
	Article 2 0 0	934.565,04	972.800,00	1.041.000,00	
	CHAPTER 2 0	934.565,04	972.800,00	1.041.000,00	
21	MOVABLE PROPERTY AND ASSOCIATED COSTS				
210	Technical Equipment and installations				
2100	Technical Equipment and services	4.759,21	15.000,00	15.000,00	This appropriation is intended to cover expenditure of acquiring technical equipment, as well as maintenance and services related to it.
	Article 2 1 0	4.759,21	15.000,00	15.000,00	
211	Furniture				
2110	Furniture	12.590,40	30.000,00	30.000,00	This appropriation is to cover the costs of purchasing, leasing, and repairs of furniture.
	Article 2 1 1	12.590,40	30.000,00	30.000,00	
212	Transport Equipment				
2120	Transport Equipment	p.m.	p.m.	p.m.	This appropriation is to cover the costs of purchasing and leasing of transport equipment.
2121	Maintenance and Repairs of transport equipment	7.828,73	10.000,00	10.000,00	This appropriation is to cover the costs of maintenance and repairs of transport equipment as well as insurance and fuel.
	Article 2 1 2	7.828,73	10.000,00	10.000,00	
213	Library and Press				
2130	Books, Newspapers and Periodicals	6.248,28	7.000,00	7.000,00	This appropriation is intended to cover the purchase of publications and subscriptions to information services necessary for the work of the Agency. This includes books and other publications, newspapers, periodicals, official journals and subscriptions for Administrative and Support Activities
	Article 2 1 3	6.248,28	7.000,00	7.000,00	
	CHAPTER 2 1	31.426,62	62.000,00	62.000,00	
22	CURRENT ADMINISTRATIVE EXPENDITURE				
220	Stationery, postal and telecommunications				
2200	Stationery	31.124,36	30.000,00	30.000,00	This appropriation is intended to cover the costs of office stationery.
2201	Postage and delivery charges	15.981,53	15.000,00	15.000,00	This appropriation is intended to cover post office and special courier costs.
2203	Other Office Supplies	5.200,00	5.000,00	6.000,00	This appropriation is intended to cover the purchase of various office supplies.
	Article 2 2 0	52.305,89	50.000,00	51.000,00	

Title	Heading	Appropriations 2014 €	Adjusted Appropriations 2015 €	Draft Appropriations 2016 €	
221	Financial charges				
2210	Bank charges and interest paid	900,00	p.m.	p.m.	This appropriation is intended to cover bank charges, interest paid and other financial and banking costs.
	Article 2 2 1	900,00	0,00	0,00	
223	Damages				
2230	Damages	p.m.	p.m.	p.m.	This appropriation is intended to cover the costs of damages to the Agency.
	Article 2 2 3	p.m.	p.m.	p.m.	
	CHAPTER 2 2	53.205,89	50.000,00	51.000,00	
23	ICT				
230	ICT				
2304	Service Transition	282.273,47	55.000,00	186.000,00	This appropriation is intended to cover the costs of purchasing hardware & software, as well as maintenance and consultancy services related to the transition to new ICT infrastructure and systems.
2305	Service Operations	197.763,44	97.000,00	97.000,00	This appropriation is intended to cover the costs of purchasing hardware & software, as well as maintenance and consultancy services related to existing ICT operations
2306	Service Security	p.m.	10.000,00	p.m.	This appropriation is intended to cover the costs of purchasing hardware & software, as well as maintenance and consultancy services related to the ICT security layer
2307	Service External	362.568,82	244.800,00	163.000,00	This appropriation is intended to cover the costs of outsourced services, including hosting, telecommunications, ISP and subscriptions.
2308	Service Strategy	0,00	6.000,00	p.m.	This appropriation is intended to cover the costs related to strategy definition and strategic planning.
	Article 2 3 0	842.605,73	412.800,00	446.000,00	
	CHAPTER 2 3	842.605,73	412.800,00	446.000,00	
	Total Title 2	1.861.803,28	1.497.600,00	1.600.000,00	

Title	Heading	Appropriations 2014 €	Adjusted Appropriations 2015 €	Draft Appropriations 2016 €	
3	OPERATIONAL EXPENDITURE				
30	ACTIVITIES RELATED TO MEETINGS AND MISSIONS				
300	<i>Meetings of the Bodies of the Agency</i>				
3001	Meetings of Official Bodies	160.528,78	180.000,00	130.000,00	This appropriation is intended to cover the costs of meetings of the official bodies of the Agency, i.e. Management Board and Permanent Stakeholders' Froup meetings, including travel costs of experts participating.
3005	Executive Director Office Meetings	3.587,73	3.000,00	p.m.	This appropriation is intended to cover the costs of the Executive Director Office meetings, including travel costs of experts participating in group meetings.
	Article 3 0 0	164.116,51	183.000,00	130.000,00	
301	<i>Mission and Representation Costs</i>				
3011	Entertainment and Representation expenses	772,68	2.000,00	2.000,00	This appropriation is intended to cover the costs of entertainment and representation expenses.
3016	Missions	615.424,82	443.849,00	600.000,00	This appropriation is intended to cover the costs of all staff and SNE mission related costs.
	Article 3 0 1	616.197,50	445.849,00	602.000,00	
302	<i>Other meetings</i>				
3021	Other Operational meetings	18.325,97	32.000,00	2.000,00	This appropriation is intended to cover the costs of the various operational meetings. The costs of National Liaison Officers' meetings and relevant travel costs will be reported in item 3200 since year 2016.
	Article 3 0 2	18.325,97	32.000,00	2.000,00	
	CHAPTER 3 0	798.639,98	660.849,00	734.000,00	
32	HORIZONTAL OPERATIONAL ACTIVITIES				
320	<i>Conferences and Joint Events</i>				
3200	Horizontal Operational meetings	p.m.	p.m.	20.000,00	This appropriation is intended to cover the costs of horizontal operational meetings, including the costs of National Liaison Officers' meetings and relevant travel costs which were reported in item 3021 until 2015.
	Article 3 2 0	0,00	0,00	20.000,00	
321	<i>Communication and Information dissemination</i>				
3210	Communication activities	143.988,19	238.000,00	100.000,00	This appropriation is intended to cover the costs of the Corporate communication activities and the activities of the Spokesperson of the Agency.
3211	Internal Communication	p.m.	p.m.	20.000,00	This appropriation is intended to cover the costs of internal communication activities of the Agency.
3212	Stakeholders' communication	p.m.	p.m.	60.000,00	This appropriation is intended to cover the costs of activities related to communication with Stakeholders of the Agency.
	Article 3 2 1	143.988,19	238.000,00	180.000,00	
322	<i>Web-Site Development</i>				
3220	Web-Site Development	p.m.	p.m.	p.m.	This appropriation is intended to cover the costs of further developing and mainting the main web pages of the Agency.
	Article 3 2 2	0,00	0,00	0,00	
323	<i>Translation and interpretation services</i>				
3230	Translations	62.497,95	29.705,10	16.564,00	This appropriation is intended to cover the costs of translations of documents for the Agency.
	Article 3 2 3	62.497,95	29.705,10	16.564,00	
324	<i>Publications</i>				
3240	Publications	29.060,50	p.m.	86.000,00	This appropriation is intended to cover the costs of publications of the Agency, other than deliverables or communication material.
	Article 3 2 4	29.060,50	p.m.	86.000,00	
325					
3250	Operational Systems	72.111,50	100.000,00	90.000,00	This appropriation is intended to cover the costs of development and hosting of external facing systems.
	Article 3 2 5	72.111,50	100.000,00	90.000,00	

Title		Heading	Appropriations 2014 €	Adjusted Appropriations 2015 €	Draft Appropriations 2016 €	
CHAPTER 3 2			307.658,14	367.705,10	392.564,00	
36 360	CORE OPERATIONAL ACTIVITIES Stakeholders' collaboration					
3600	Stakeholders' collaboration		354.726,67	705.000,00	611.000,00	This appropriation is intended to cover the costs of activities related to support of CERT operation and cooperation, as well as stakeholders' collaboration activities, including cooperation of communities that deal with improving pan-European or international NIS.
Article 3 6 0			354.726,67	705.000,00	611.000,00	
361	NIS Policy					
3610	NIS Policy		501.446,84	385.000,00	733.000,00	This appropriation is intended to cover the costs of activities related to development of policies and practices, that will contribute to strenghtening pan-European CIIP and Resilience
Article 3 6 1			501.446,84	385.000,00	733.000,00	
362	NIS Technology					
3620	NIS Technology		322.945,29	440.000,00	656.000,00	This appropriation is intended to cover the costs of activities related to developments in the area of NIS Technology.
Article 3 6 2			322.945,29	440.000,00	656.000,00	
CHAPTER 3 6			1.179.118,80	1.530.000,00	2.000.000,00	
TITLE 3			2.285.416,92	2.558.554,10	3.126.564,00	
GRAND TOTAL			9.708.296,66	10.095.949,00	11.060.564,00	